

PRIVACY POLICY

Information on the processing of personal data by Surgical Training Institute

Last updated: August 2026

1. Who we are

Surgical Training Institute ("STI", "we", "us" or "our") is operated by the Foundation for Laparoscopic and Thoracoscopic Surgery and Other Minimally Invasive Techniques, a Romanian legal entity established under Government Ordinance No. 26/2000, with its registered office at 85A Nicolae G. Caramfil Street, Bucharest 014142, Romania, VAT identification number RO29231232.

STI is the data controller for personal data processed in connection with this website, course and workshop registration, participant administration, educational activities, communications and related services. For questions or requests concerning personal data, contact office@surgicaltraininginstitute.com.

2. Personal data we collect

- Identification and contact data: first name, last name, email address, telephone number, country and, where necessary, address.
- Professional data: medical specialty, professional title, institution and other information relevant to course eligibility or participation.
- Course and participation data: course selected, event dates, registration details, attendance, certificates and relevant communications.
- Billing and payment data: information required for invoicing and payment administration. Payment card details may be processed directly by an external payment provider where applicable.
- Communication and feedback data: enquiries, messages, feedback and survey responses.
- Image and audiovisual data: photographs, video recordings and filmed testimonials in connection with STI events, where the required consent has been obtained.
- Technical and usage data: IP address, browser/device information and cookie-related data, subject to the Cookie Policy.

3. How we collect data

- Directly from you, when you register, complete a form, contact STI or provide feedback.
- Automatically through the website, including cookies and similar technologies.
- From organisations involved in your registration or participation, where applicable and permitted by law.

4. Purposes and legal bases

- Course and event registration, eligibility checks, participant administration and delivery of the requested educational service — contract or steps at your request before entering into a contract.
- Issuing certificates and maintaining participation records — performance of the service and applicable accreditation or legal requirements.
- Invoicing, payment administration, accounting and financial records — contract and legal obligations.
- Accreditation, professional, regulatory and reporting requirements — legal obligations or legitimate interests, as applicable.
- Responding to enquiries and providing support — contract, steps at your request or legitimate interests.
- Information about future STI courses and events — consent where required, or another lawful basis permitted by applicable law, subject to your right to object.

- Photographs, filmed interviews, testimonials and publication on STI's website and social media — only where the applicable consent has been obtained.
- Website security, administration, analytics and improvement — legitimate interests and/or consent where required for non-essential cookies.
- Establishing, exercising or defending legal claims — legitimate interests or legal obligations.

5. Recipients

We do not sell personal data. Where necessary, data may be disclosed to public authorities and accreditation bodies, service providers acting on our behalf (hosting, IT, email, payment, accounting, archiving and event support), professional advisers, course/event partners where necessary and lawful, and courts or competent authorities. Processors are required to provide appropriate contractual and organisational safeguards.

6. International transfers

Where a provider or partner processes data outside the European Economic Area, STI will apply the safeguards required by applicable data protection law, such as an adequacy decision or appropriate contractual safeguards where required.

7. Retention

We retain personal data only for as long as necessary for the purposes described in this Policy, including the relevant participant or contractual relationship and any statutory accounting, tax, accreditation, legal or dispute-resolution periods. Where processing is based on consent, withdrawal stops the relevant processing unless another lawful basis permits or requires continued processing.

8. Security

STI applies appropriate technical and organisational measures designed to protect personal data against unauthorised access, alteration, disclosure, loss or destruction. Access is limited to persons who need the information for their work and who are subject to confidentiality obligations.

9. Your rights

- Access and a copy of your personal data.
- Rectification of inaccurate or incomplete data.
- Erasure, where applicable.
- Restriction of processing, where applicable.
- Objection to processing, including direct marketing.
- Data portability, where applicable.
- Withdrawal of consent at any time where processing is based on consent.
- The right to lodge a complaint with the National Supervisory Authority for Personal Data Processing (ANSPDCP) in Romania.

To exercise your rights, contact office@surgicaltraininginstitute.com. We may request information needed to verify your identity.

10. Automated decision-making

STI does not currently make decisions concerning course participants based solely on automated processing, including profiling, that produce legal effects or similarly significantly affect them.

11. Children

STI courses and workshops are intended for adult healthcare professionals and other eligible participants. The website is not intended for children under 18.

12. Changes

We may update this Policy to reflect changes in our activities, technology or applicable law. The latest version will be published on the STI website with the applicable update date.